

**ELIZABETH BLACKWELL ELEMENTARY
PTSA VOLUNTEER SIGN-UP
For 2004-2005 School Year**

Name:
Phone #:
Email:

I AM WILLING TO SERVE ... (Please check your area(s) of interest in the shaded boxes below)

As a member on this committee	As a Chairperson of this committee	PTSA PROGRAM/ACTIVITY
		ART START PROGRAM COORDINATORS - order art supplies for the program & oversee classroom volunteers...
		BINGO FAMILY NIGHT - plan and organize a Bingo family night for students and their families...
		"BOBCAT BULLETIN" BI-MONTHLY NEWSLETTER - help with organizing and publishing the bi-monthly PTSA newsletter.
		"BOBCAT BEAT" WEEKLY NEWS - pull together and help publish information for the Friday newsletter.
		BOXTOPS FOR EDUCATION - coordinate the collecting of "Box Tops for Education" coupons from students to redeem cash for our school...
		CHARITY: "SHARING IS CARING" - researches charitable organizations, identifies needs and create specific ways for our kids & families to assist.
		CHESS CLUB - coordinate a chess club for Blackwell students.
		COMMUNITY SAFETY - oversees the safety and welfare of students and families in and around the school.
		EMERGENCY PREPAREDNESS - oversee emergency school preparation in the event of a natural or other disaster.
		FALL FAMILY SOCIAL EVENT - help, plan & organize this "back to school" fall event for Blackwell families.
		FINANCE COMMITTEE - audit the Blackwell PTSA books once per year.
		GOLDEN PENCIL - recognize students for their outstanding written pieces of work once a month.
		HARVEST PARTY - plan and organize the family harvest social usually in October.
		HEALTH ROOM - volunteer for the student health room on a weekly or monthly basis.
		HISTORIAN - create a scrapbook and record of all the wonderful things the Blackwell PTSA does throughout the year for our kids.
		HOLIDAY STORE - participate in planning and organizing a student holiday event in early December.
		HOSPITALITY - make baked goods or other types of homemade items for various PTSA sponsored activities throughout the school year.
		JOG-A-THON FUN RUN - help to organize a school jog-a-thon event .
		MEMBERSHIP - in charge of PTSA membership and communicating the importance of joining in this organization.

		PARENT DEVELOPMENT - assist in organizing 2 to 3 parent development events for Blackwell families during the year.
		PTSA VOLUNTEER RECOGNITION EVENT -plans and organizes an event to honor Blackwell volunteers in late spring.
		READER BOARD -post weekly (sometimes bi-weekly) messages on the school reader board.
		REFLECTIONS ART PROGRAM - promote and coordinate this art competition event for Blackwell students.
		SCHOLASTIC BOOK FAIR - plan and organize this event along with the librarian.
		"SCHOOL CENTS" FUNDRAISER - coordinates the Redmond Town Center Mall "School Cents" program.
		SCIENCE FAIR - plan and organize a science fair for Blackwell students.
		SKATE KING FAMILY NIGHTS - plans 2 to 3 evenings of family rollerskating during the school year.
		SPECIAL NEEDS - assists in recommending special needs for Blackwell students.
		STUDENT & CLASS PICTURES - assists on picture days at the school. Works along the Yearbook Committee.
		STUDENT DIRECTORY - organizes and publishes the student directory at the beginning of the school year which is given to all PTSA members.
		STUDENT SCHOOL SUPPLIES FOR 2004-05 SCHOOL YEAR - coordinate ordering & distributing student school supply kits. This process begins in Spring 04.
		TEACHER/STAFF APPRECIATION - help demonstrate appreciation for teachers & staff in various ways throughout the year.
		T-SHIRTS/SWEAT SHIRTS ORDERS - take orders and distributes blackwell t-shirts & sweat shirts for students & families.
		USED BOOK FAIR - help with the collection and sale of used books at this book fair. Donates leftover books to charity.
		VISION & HEARING SCREENING - assist with the vision & hearing screening at school in the fall.
		VOLUNTEER "ON CALL" - be a volunteer that can be called to help with special projects by the school staff or by the PTSA.
		WEEKLY PACKET DISTRIBUTION -meet at approximately 9:00am on Friday mornings to organize and collate flyers and leaflets to be sent home with students.
		WELCOMING COMMITTEE - contact new families and welcome them into our school community throughout the school year.
		YEARBOOK - assist with publishing the yearbook.

Comments or other areas of interest not listed above:

Thank you so much!

Please return this form to your child's teacher or to the school office ASAP!

QUESTIONS??? Call Marilyn Dusche 836-4757 or Sonja Michalik 868-3101

P.S. If you were a committee chair or art start class docent for last year please return the notebook to the school office ASAP.

