Blackwell PTSA
Money Receipt / Tally Sheet

Date:_____
Program Project: _____
Committee Chair: _____

Checks:

Check Amt	Qty	Total
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Checks		_____

Cash:

$100s	_____	_____
$50s	_____	_____
$20s	_____	_____
$10s	_____	_____
$5s	_____	_____
$1s	_____	_____
Total Currency		_____
Quarters	_____	_____
Dimes	_____	_____
Nickels	_____	_____
Pennies	_____	_____
Total Coins		_____
Grand Total		_____

Counted by:_____
_____
Always have two people count the money.

Date Received by Treasurer:_____
Treasurer's Signature:_____

Amount verified: ___Yes ___No
Verified by two people: ___Yes ___No
Comments:

Blackwell PTSA
Money Receipt / Tally Sheet

Date:_____
Program Project: _____
Committee Chair: _____

Checks:

Check Amt	Qty	Total
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Checks		_____

Cash:

$100s	_____	_____
$50s	_____	_____
$20s	_____	_____
$10s	_____	_____
$5s	_____	_____
$1s	_____	_____
Total Currency		_____
Quarters	_____	_____
Dimes	_____	_____
Nickels	_____	_____
Pennies	_____	_____
Total Coins		_____
Grand Total		_____

Counted by:_____
_____
Always have two people count the money.

Date Received by Treasurer:_____
Treasurer's Signature:_____

Amount verified: ___Yes ___No
Verified by two people: ___Yes ___No
Comments: